

In the 3 months following your arrival in France you must IMPERATIVELY validate your VLS-TS.

If you have not completed this step within the allotted time, you will no longer be a legal resident on French territory and, as a result, you will not be able to cross the border of the Schengen area again!

Office Français de l'immigration et l'Intégration (OFII) - Marseille

61 boulevard Rabatau  
13 295 Marseille Cedex 08  
Phone : +33 4 91 32 53 60

## **Dematerialized procedure:**

The procedure is now completely dematerialized. To start the procedure for validating your visa, go to the following homepage:

<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

You will need:

- the information on your visa ;
- to communicate your date of entry into France ;
- your address of residence in France
- your payment/ credit card to pay online for the fee/tax payable for issuing your residence permit or an electronic stamp corresponding to your situation, which you can obtain in a tobacco store after checking the amount of the fee/tax.

Depending on the reason for your stay, you will be called to complete additional formalities, undergo a medical examination and/or sign a Republican integration contract.

## **Paper-based procedure:**

As soon as you arrive in France, you have to send to the Office Français de l'Immigration et de l'Intégration (OFII) - City Territorial Department of your place of residence:

- The OFII attestation application form, stamped by the diplomatic or consular authority, after completing the sections regarding the number of your visa, your date of entry in France or the Schengen area and your address in France. Exceptionally, if you have lost this document, you can download it: "**OFII attestation" application form.**

**International Relations Office**

[international@univ-tln.fr](mailto:international@univ-tln.fr)

[www.univ-tln.fr](http://www.univ-tln.fr)

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- A copy of the pages of your passport containing information relating to your identity, the visa and the stamp certifying your entry in France or the Schengen area.

As soon as all these documents are received, the OFII will register your application. It will send you a certificate of receipt by post and will call you with an appointment to validate your visa. In addition, you will receive a stamped letter to inform you that a fee of €60 has to be paid online directly on their website: [www.timbresofii.fr](http://www.timbresofii.fr).

### **OFII notice:**

On the day of the appointment, you will have to present the following documents:

- your passport with the appropriate visa
- proof of address
- a bare-headed photo
- stamp letter and dematerialized stamps for a total amount of 60 euros.

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