

VISALE: User guide

MAKE A VISALE GUARANTY REQUEST (Action Logement)
Online entry on <https://www.visale.fr/>

You need to make the online request with the help of this manual. Warning ! You need to go to the last screenshot stage to validate your request

• Home page :

Click on this link: <https://www.visale.fr/>

* If you receive a warning "unsafe site connection", accept the site by ignoring the message (or add it to the list of trusted sites).

ASTUCE :

GAGNER DU TEMPS
EN SCANNANT À L'AVANCE VOS PIÈCES JUSTIFICATIVES



Passeport/Carte d'identité

**Contrat de travail ou
autre justificatif de situation**

save time : preparing your passport (or id card) and proof of situation (school certificate...)

* If the visa application is made by 2 people, the information and supporting documents must be provided for each.

- Create your tenant space:

Service des Relations Internationales

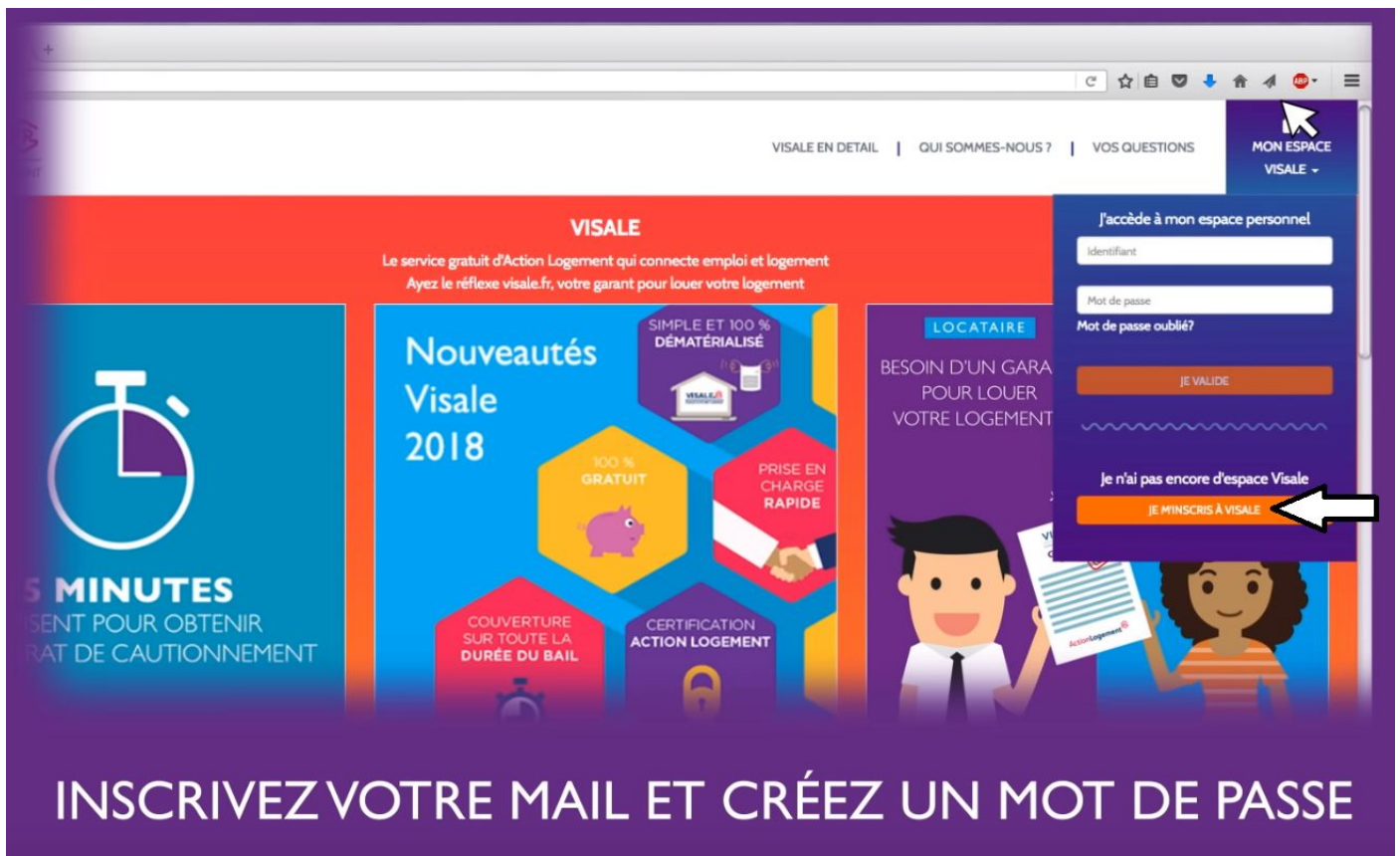
international@univ-tln.fr

www.univ-tln.fr

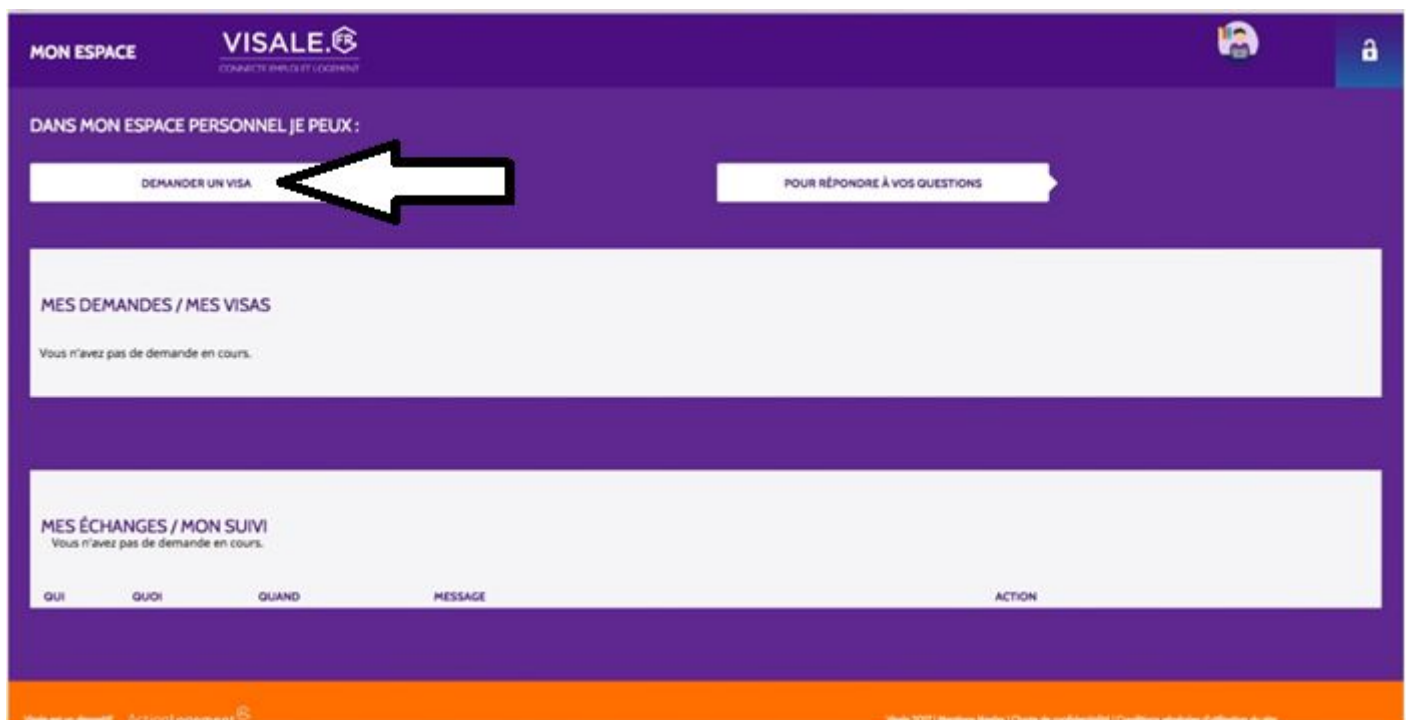
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Click on « [MON ESPACE VISALE](#) »

Click on « [Je M'INSCRIS À VISALE](#) » : enter a valid email and choose a password



- Activate your account with the activation email
- Access to your personal space



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- Click on « DEMANDER UN VISA »

ETAPE I

1 JE M'IDENTIFIE	2 JE CALCULE MON LOYER MIN/MAXI	3 JE JOINS MES PIÈCES JUSTIFICATIVES
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ÉTAT CIVIL

ADRESSE

REPLISSEZ LE FORMULAIRE

- Fill in the form (marital status, address, professional situation = student ...)
- The form automatically confirms your rights to the guaranty and tells you the maximum amount of the rent covered by the deposit according to your resources.

ETAPE II

1 JE M'IDENTIFIE	2 JE CALCULE MON LOYER MIN/MAXI	3 JE JOINS MES PIÈCES JUSTIFICATIVES
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JUSTIFICATIFS ETAT CIVIL
JUSTIFICATIFS SITUATION ACTUELLE

JOINDRE VOS PIÈCES JUSTIFICATIVES

- Attach your supporting documents : passport (or id card) and proof of situation (school certificate...)

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RÉCAPITULATIF



JE CERTIFIE SUR L'HONNEUR L'EXACTITUDE DES INFORMATIONS RENSEIGNÉES ET LA VALIDITÉ DES PIÈCES

CONFIRMER VOTRE DEMANDE DE VISA

- Confirm your VISA request, within 48 hours maximum, you will receive an email or SMS validation

- From your personal space, download or print your VISA to give it to your future landlord.

VISA contains essential information enabling the lessor to identify the authenticity of the document :

- VISA number
- Your details
- Validity date of the VISA
- The amount of the authorized rent

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